



BISHOP CARROLL CATHOLIC HIGH SCHOOL

8101 West Central Wichita, KS 67212 (316) 722-2390 / (316) 722-6670 [Fax]

April 2, 2019

Dear Senior Parents:

Seniors are about to end one journey in the Lord and begin another. Bishop Carroll Catholic High School congratulates seniors and their parents on this accomplishment, and offers best wishes during this special time. Many events and activities will culminate the end of the school year. **Please be aware of the schedule and guidelines below.**

FEES: All fees, fines, and tuition payments are due by **May 1st**. Those who have not completed obligations will not be eligible to take final exams nor participate in graduation exercises.

FINAL EXAMS: Senior exams are required for all seniors in all classes. However, seniors with three or fewer absences in a class and have earned an A, B or C may be exempt from the final with the instructor's permission. Some instructors also require students to have three or fewer tardies to be exempt from the final. Students should consult their teachers to find out if they are required to take the final in each of their classes. Any senior that is exempt from a final will not need to be present in class those particular hours. ***If you are required to take a final in one hour but exempt in another, you may stay on campus and study in the library or you may leave campus. Please be sure you are on time for all finals.***

CREDITS: Only those who complete their 25 credits and all required courses and remediation will participate in graduation ceremonies. If you have questions regarding credits for graduation, call the Counseling Office (729-5278).

TEXTBOOKS: Textbooks checked out to seniors must be returned to the teacher in good condition. Lost or damaged textbooks must be paid for before diplomas may be picked up in June. An invoice will be mailed to you.

TRANSCRIPTS: Many colleges require a final transcript. Our registrar will contact each senior in late April to find out where they would like their official transcript mailed. Those official transcripts will be mailed after all academic and financial obligations are met. If you have any questions about this process, please contact Elizabeth Meether (729-5271). Prior to graduation, the first three transcripts are free; however, there is a \$1 charge for each additional copy. After graduation, all transcripts are \$3 prepaid. Students who were a part of the Friends University or Newman University Advanced Standing Program must contact the registrar at the university to request their college transcript to be sent.

Monday, May 13th – Senior finals will be given for periods one, two, three and four beginning at 7:55 a.m. Students attend only the periods that they are required to take a final. Students are dismissed after their last final. Seniors do not have periods five, six and seven on this day.

Tuesday, May 14th - Senior finals for periods five, six and seven begin at 12:25 p.m. Students attend only the periods that they are required to take a final. Students are dismissed after their last final. Seniors do not have periods one, two, three or four on this day.

DIOCESAN RELIGION REMEDIATION: Seniors that do not meet standard on the Diocesan Religion Test will attend a mandatory remediation course as follows:

12:30 p.m. – 3:15 p.m.	Monday, May 13
7:55 a.m. – 12:25 p.m.	Tuesday, May 14
12:45 p.m. – 3:15 p.m.	Wednesday, May 15
11:00 a.m. – 3:15 p.m.	Thursday, May 16
7:55 a.m. – 3:15 p.m.	Friday, May 17

Wednesday, May 15th - SENIOR FAREWELL MASS PRACTICE & GRADUATION PRACTICE: Practice will take place in the Bishop Carroll Activities Complex beginning at 10:00 a.m. It should conclude no later than 12:30 p.m. Attendance at practice is mandatory to participate in Senior Farewell Mass and Graduation ceremonies. Pride day attire should be worn.

GRADUATION TICKETS: After Senior Farewell Mass Practice and Graduation Practice, seniors will receive 10 graduation tickets. Admission to graduation is by ticket only. Students that will not need all of their tickets are encouraged to share with others that may need them. Sometimes extra tickets become available. Please call Debby Bieker at 729-5281 to be put on a waiting list; however, there are no guarantees for these extras tickets.

Thursday, May 16th – SENIOR FAREWELL MASS: Mass will be held in the Bishop Carroll Activities Complex at approximately 8:45 a.m. Parents should be seated in the reserved sections of the bleachers before the student body (9th – 11th graders) arrives. If you would like an individual cap and gown picture, Iseman Photography will be in the cave at 7:45 a.m. All seniors will need to be in the Cave by 8:15 a.m. for a formal class picture. Dress code for the Senior Farewell Mass is the same as Graduation on Sunday including caps and tassels **(please put your name inside your cap)**. After the Farewell Mass, they will gather at the Stadium for a senior group picture in their cap and gown.

Sunday, May 19th – GRADUATION: Seniors should arrive at Hartman Arena no later than 12:30 p.m. with their cap, gown and tassel. Please park on the north side of Hartman Arena and enter at the far northwest door. If you are taking individual cap and gown pictures, Iseman Photography will be at Hartman at 12:00 p.m. **Picture Information:** Please see the order form for more information on purchasing pictures.

STUDENTS MUST BE DRESSED APPROPRIATELY IN ORDER TO PARTICIPATE. Senior men should be clean-shaven and wear dark dress slacks, dress shoes, collared shirt and tie. Senior women should wear a lightweight dress and low heels. Students may not wear flip-flops or tennis shoes.

We have had concerns from previous years about immodest clothing, such as too revealing in front, hemlines too short, backs too low, bare midriffs, and/or too tight clothing. Parents, as the primary educators of their children, are asked to help with students' attire. **ANY STUDENT NOT MEETING GRADUATION REQUIREMENTS OR ANY WITH WRITING OR MESSAGES ON HIS/HER CAP OR GOWN WILL NOT BE ALLOWED TO PARTICIPATE IN THE GRADUATION CEREMONY.**

Graduation begins at 1:30 p.m. Bishop Carl A. Kemme will present each graduate a diploma cover at graduation and a photograph of your son or daughter receiving it will be taken. To maintain decorum, parents are asked to remain in their seats during the awarding of diplomas.

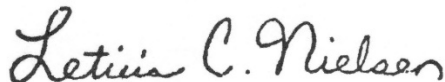
Family members in need of special seating accommodations due to wheelchairs should arrive early as seating will be on a first-come, first-served basis. THERE ARE LIMITED SEATING AREAS FOR WHEELCHAIRS AND ONE COMPANION ON THE UPPER LEVEL OF HARTMAN ARENA.

PROJECT GRADUATION: Only BCCHS seniors will be admitted to the project graduation evening of fun, food, entertainment, and prizes. This is a substance abuse prevention activity. The committee e-mailed this information to all senior parents.

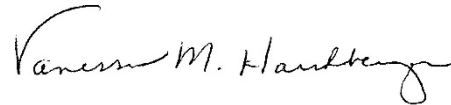
SENIOR GRADUATION PACKETS: Students will have a packet that includes their Semester Two Report Card, diploma, one unofficial transcript, and two copies of their KCI forms. **Please make arrangements to pick them up from the Advancement Office (Door #4) the week of June 3rd.**

Congratulations to the BCCHS Class of 2019 and parents and may God continue to bless and guide you.

Sincerely,



Leticia C. Nielsen
President



Vanessa Harshberger
Principal