

2018-2019 BCCHS Stewardship Program Overview

Purpose

Stewardship is the grateful response of a Christian disciple who recognizes and receives God's gifts and shares these gifts in love of God and neighbor. Stewardship is a necessary part of Catholic formation, fulfilling our Lord's command: "You shall love your neighbor as yourself" (Mark 12:31).

The main purposes of the stewardship program are:

1. To develop stewardship as a way of life
2. To instill the habit of making a 'complete gift of self' towards their family, the parish, the poor and needy, and the greater community
3. To develop the virtues of a healthy Catholic life
4. To foster within our students the image of Jesus Christ who "*came not to be served but to serve*" (Matthew 20:28)

Requirements

- Students are required to complete a certain number of stewardship hours each of their four years at BCCHS. Hours must be completed and verification forms turned in by **April 15th** of each year (or the previous Friday if April 15th falls on a weekend).
- Verification forms may be submitted to a religion teacher at any time during the school year.
- Required Hours:
 - **Freshmen – 10 hours total**
 - **Sophomore – 15 hours total**
 - **Junior – 20 hours total**
 - **Senior – 20 hours total**
- Hours may be completed beginning the first day of summer vacation preceding the current school year (May 25, 2018).
- Hours must be completed outside of school hours.
- Hours cannot be involuntary service due to punishment.
- Hours must be recorded on the accompanying verification form, signed by the appropriated supervisor (only the person who observed the stewardship hours being performed is authorized to complete this section – hours CANNOT be verified by one's parents unless the parent(s) is an official leader/supervisor of the service project -and turned in to the religion teacher on or before the due date. All verification forms are saved in the student's file and will be valuable for scholarships applications, job applications and interviews, and recommendations.

Penalties

- **Failure to complete the hours by the due date** – If a student has not completed the required hours and submitted the accompanying verification form by the due date it will result in a 10 percentage point penalty deducted from the final overall grade for that student’s current religion course and the student’s pastor will be notified. If the student is missing hours they will be added to the requirement for the next year.
 - For example, if a junior at the end of the spring semester has earned an 85% in his religion course, but had done only 15 out of his 20 required stewardship hours by the due date, his semester grade will become a 75% and he will be required to do 25 hours during his senior year (20 for the senior requirement, plus the 5 left over from junior year).
 - If a student has not fulfilled all 25 hours by the end of their sophomore year then a meeting will take place with the pastor, principal, chaplain, and parents to discuss possible consequences, including expulsion.
 - If a student has not fulfilled all the required hours by the end of his/her senior year (65 hours) that student will not graduate with a Bishop Carroll diploma.
- **Behavior** – If a student is reported to be lazy, negative, or defiant, the student will be required to repeat those hours.
- **Unexcused Absence** – Parish coordinators, organizations, and volunteer services spend much time and effort planning and arranging schedules. When students do not follow through with their commitment it causes those organizations serious frustrations. If a student commits to a certain number of hours and does not show up without prior cancelation, the student will double the hours he or she has missed.
- **Perjury** – The 1st offence of falsifying the verification form will result in an in-school suspension (the hours will still need to be completed by the due date or normal penalties apply). The 2nd offence will result in a meeting with the pastor, principal, chaplain, and parents to discuss possible consequences, including expulsion. If it is the student’s senior year, that student will not graduate with a Bishop Carroll diploma.

Specific Guidelines for Each Class

Juniors & Seniors Please Note: We have provided you with a list of approved organizations and events, which is available on the Bishop Carroll website’s stewardship page called “Service Opps for Juniors and Seniors” (You will find the link on this page <http://www.bcchs.org/faith-life/stewardship-opportunities>). This list is the *only source* for approved organizations for the 2018-19 school year from which juniors and seniors can choose for their stewardship hours requirements. Organizations which are not listed will NOT count for junior or senior stewardship hours.

*This list does not include service to/with the BCCHS community for whom juniors and seniors can earn up to 10 of their 20 hours. If a student chooses to do some of his or her hours to/with the BCCHS community, the remaining hours *must* be done with one or more of the approved organizations listed on the BCCHS website.

Freshman – 10 family stewardship hours

- These hours are any free will service to one's immediate family: parents, brothers and sisters, and grandparents. (This means service to one's family).
- Does NOT include: one's ordinary household duties, work done as punishment, or work done for pay.
- Hours must go beyond what parents normally expect.
- Hours must be supervised and verified by one's parents or guardian.
- Examples: lead a family rosary, plan/arrange a family game/movie night, prepare dinner for your family, do EXTRA chores in addition to the ones you already have, arrange for family adoration, assisting with elderly or disabled relatives, etc.

Sophomore – 15 parish stewardship hours

- These hours are service towards the parish in which one is registered, including its activities and apostolates.
- Students may also serve with a group from their parish (here we define "group" as four or more persons). For example, if a group from the student's parish plans to serve at the Lord's diner the student may go with the group, participate in the service, and count those hours towards the stewardship requirement.
- Does NOT include the ordinary participation in Sunday Mass (however, to participate as a reader, server, choir member, etc. would fulfill stewardship hours).
- Hours can include any service hours to the parish that are required for Confirmation preparation.
- Hours must be supervised and verified by one's Pastor, Associate Pastor, or another parish leader (hours CANNOT be verified by one's parents unless the student's parent(s) officially act as parish leader for the activity).
- Examples: youth group events, babysitting for RCIA or other Adult Faith Formation, Generations of Faith, teaching PSR or Sunday school, assisting at 'fun-nights', parish dinners, coffee and rolls, attending parish missions, parish fundraisers, etc.
- Two exceptions to the norms will be allowed for sophomores:
 - *Sophomores who serve at the Midwest Catholic Family Conference can apply those hours of service towards their stewardship hour requirements.
 - *Sophomores can help with the Catechesis of the Good Shepherd Guild outside of normal school hours. (See Mrs. Barles for details).

Junior – 20 stewardship hours to the needy and socially marginalized

- These hours are service *to a person (or persons)* who are truly in need or those who are socially marginalized.
 - "Needy" is defined as a person who is incapable of carrying out necessary duties due to physical incapability, age, illness, or handicap.
 - "Socially marginalized" is defined as a person who is poor, homeless, homebound, infirm, or imprisoned.

- Students must choose from one or more of the organizations listed on the “Service Opps for Juniors and Seniors” spreadsheet available on the BCCHS website here <http://www.bcchs.org/faith-life/stewardship-opportunities>
- **This service is intended to be direct service to a person or group of persons** who are needy or marginalized. The junior’s column on the “Service Opps for Juniors and Seniors” list provides the names of approved organization which will offer opportunities for juniors to fulfill this requirement. Students should have learned the names of some of the needy or marginalized persons they served during the course of their direct service. One of the goals for junior year is to get to know those we serve in imitation of Jesus Christ who knows His sheep (Jn 10:14, 27).
- Hours must be supervised and verified by a supervisor under which the hours were performed (hours CANNOT be verified by one’s parents unless the service is offered to a needy member(s) of the student’s family or the student’s parent(s) officially acts as supervisor for the service).
- Examples: American Cancer Society, Red Cross, Habitat for Humanity, Kansas Food Bank, Kansans for Life, Levy Special Ed Center, Special Olympics, The Lord’s Diner, Prayer & Action...etc. See “Service Opps for Juniors and Seniors” spreadsheet available on the BCCHS website here <http://www.bcchs.org/faith-life/stewardship-opportunities> for complete list.
- Juniors may choose to do **up to one half** (one half equals 10 hours) of the required hours by working on the campus of BCCHS outside of normal school hours. Examples: helping with summer camps, cleaning, grounds-keeping, and assisting the advancement office with fundraising events. No more than 10 hours done with the BCCHS community will be accepted in a given year. The remaining 10 hours *must* be done with one of the organizations on the “Service Opps for Juniors and Seniors” list.

Senior – 20 stewardship hours to the secular community

- These hours are service to a **non-profit** or service organization in the wider secular community.
- Students must choose from one or more of the organizations listed on the “Service Opps for Juniors and Seniors” spreadsheet available on the BCCHS website here <http://www.bcchs.org/faith-life/stewardship-opportunities>
- Does NOT include service or activities associated with one’s family or the Catholic Church (however, service at Via Christi, Catholic Charities, and the Lord’s Diner would fulfill these hours since they serve the wider secular community).
- These hours are intended to teach the students how to witness to Christ and to be examples of young Catholic men and women **in the secular community**.
- Service with a Catholic institution, office, or organization **to** the Catholic community (that is majority Catholic) will not count for senior hours. Because the Lord’s diner, Via Christi, and Catholic Charities serve a population consisting of a majority that is not Catholic, hours with these ministries will count. To assist with determining whether or not the service is to a secular audience, specifically Catholic activity such as the celebration of the Liturgy indicates that the service is intended for a Catholic community and will not count for senior hours.

- Hours must be supervised and verified by a supervisor under which the hours were performed. Parents and close relatives cannot supervise the hours unless the student's parent(s) or close relative(s) officially act in a supervisory position at the secular non-profit organization.
- Examples: American Cancer Society, Red Cross, Habitat for Humanity, Kansas Food Bank, Kansans for Life, Levy Special Ed Center, Special Olympics, The Lord's Diner, Prayer & Action...etc. See "Service Opps for Juniors and Seniors" spreadsheet available on the BCCHS website here <http://www.bcchs.org/faith-life/stewardship-opportunities> for complete list.
- Seniors may choose to do *up to one half* (one half equals 10 hours) of the required hours by working on the campus of BCCHS outside of normal school hours. Examples: helping with summer camps, cleaning, grounds-keeping, and assisting the advancement office with fundraising events. No more than 10 hours done with the BCCHS community will be accepted in a given year. The remaining 10 hours *must* be done with one of the organizations on the "Service Opps for Juniors and Seniors" list.